I. Call to Order

The 2-15-22 Board meeting was called to order by Marty McCarthy at 6:00 p.m.

II. Pledge of Allegiance

Led by Marty McCarthy

III. Reading of the Mission

Our mission is to equip students with the tools of learning to think critically, reason effectively, and communicate persuasively through the rigors of a classical education.

Read by Marty McCarthy

IV. Roll Call

A roll call established a quorum with 6 members in attendance. There were 3 members present in person and 3 members present remotely.

Present in Person:Marty McCarthy - Chairman of the BoardWilliam Mills - DirectorJudy Russo - Director
Present Remotely:Brian Puckett - Vice ChairKyle King - SecretaryStephanie Newbrough - Director

V. Approval of the Agenda

Motion to approve the agenda was made by Judy Russo and seconded by William Mills. There was no discussion and the motion passed unanimously.

VI. Public Comment

Public Comment Guidelines: Limited to 2 minutes. Comments only. Questions will not be answered.

2 members of the audience gave public comment. Both commenters were BCCA parents who shared desires for BCLA to open in 2022 to accommodate rising 9th grade students.

VII. Management Report

a. Director's Report

Joan Roman shared the Director's Report.

b. Charter One Updates

1. Marketing

Michael Way shared the Marketing update. Mr. Way also shared that marketing will move to quarterly reporting.

2. **Finance**

Jordan Way presented the financial reports to the Board. Mr. Way explained budget changes up for approval.

c. **SchoolDev East Updates**

Jim Way provided an update on the progress of BCLA.

VIII. Closed Session (If Needed)

To discuss initial employment for new hires pursuant to G.S. 143-318.11 (a)(6).

William Mills moved to postpone closed session until the end of the board meeting if needed. Judy Russo seconded the motion. There was no further discussion and the motion passed unanimously.

IX. Consider to accept and approve all items included the consent agenda.

Motion to approve all items listed under the consent agenda was made by William Mills and seconded by Judy Russo. There was no discussion and the motion passed unanimously.

a. **The Bonnie Cone Board Meeting minutes from 1-18-2022**

1. **Approved minutes will be submitted as part of the May 2022 RTO submittal for BCLA.**

b. **Continue following the currently approved Bonnie Cone Classical Academy's Mask Policy without changes; per SB 654.**

c. **Accept the 2022-2023 Academic Calendar as presented.**

d. **Accept the CHBC Updated 2-3-2022 to remove names of employees and list only the positions of employees allowed to view CHBC of potential new hires.**

e. **The following May 2022 RTO items to be submitted by Charter One on behalf of BCLA.**

1. **Proof of SAM.gov Registration**
2. **Proof of Tax Exempt Filing**
3. **EC Accountability Policy**
4. **EC Child Find Policy**
5. **EC Continuum of Services**
6. **EC Discipline**
7. **EC PD for full Staff**
8. **EC Staff Hiring**

9. **EC Tracking Charts**
10. **EC Transportation**
11. **EC Finance**
12. **EC Implementing EC and 504 Plans**
13. **EC Instructional Supplies and Materials**
14. **EC Maintenance of Effort**
15. **MTSS**
16. **EC Procedural Safeguards**
17. **Proof of Established Bank Account**
18. **EC - Securing Student Files**
19. **EC Confidentiality**

X. Discussion and/or Action Items

a. **Consider and approve signing the engagement letter with Darrell Keller to perform audit services for Bonnie Cone Leadership Academy for the 2023-2024 school year.**

Motion to approve the engagement letter be signed for Darrell Keller to be the BCLA auditor was made by William Mills and seconded by Judy Russo. There was no discussion and the motion passed unanimously.

1. **Signed letter will be submitted as part of the May 20, 2022 RTO Submittal for BCLA.**

b. **Consider and approve revision of the Employee Handbook**

Charlie French shared relevant updates. Motion to approve the revision of the Employee Handbook was made by Judy Russo and seconded by Kyle King. There was no discussion and the motion passed unanimously.

c. **Consider and Approve the Admissions and Enrollment Policy Updaed 1-7-2022 for BCCA and BCLA.**

1. **Changes are on pages 2 and 3. Weighted lottery is now a procedure rather than a priority and the priorities now reflect students from other charter schools.**

Charlie French and Gregg Sinders shared details of the updates within the policy. The board discussed how to determine who has priority enrollment for BCLA. Motion to approve the updated Admissions and Enrollment Policy was made by William Mills and seconded by Stephanie Newbrough. There was no further discussion and the motion passed unanimously.

d. Consider and approve the revised FY22 budget as provided in the financial report.

Motion to approve the revised budget as presented by Jordan Way was made by William Mills and seconded by Judy Russo. There was no further discussion and the motion passed unanimously.

e. Consider and approve the following new hires for BCCA.

Director, Joan Roman spoke to the qualifications of the candidates before the Board for approval.

1. **Shaunteria Moultry - Bus Driver**

   Motion to approve the hire of Shaunteria Moultry as a bus driver was made by Stephanie Newbrough and was seconded by Brian Puckett. There was no further discussion and the motion passed unanimously.

2. **Yolanda Parker - Guidance Counselor**

   Motion to approve the hire of Yolanda Parker as a guidance counselor was made by Judy Russo and was seconded by William Mills. There was no further discussion and the motion passed unanimously.

XI. New Business

a. Discuss and plan a 1/2 day Board retreat.

Marty McCarthy shared the planned purpose of the 1/2 day board retreat would be to refocus new staff and leadership on the school's model, mission and vision. The board will also review the book; The Leader in Me. The board will determine a date to hold the retreat.

b. Discuss June 8-9 New Charter Leaders event.

1. **Each new leader must attend with one Board representative for both days. We will need to determine which board member will attend.**

   Marty McCarthy shared the dates of the New Charter Leaders event. Marty McCarthy and Brian Puckett volunteered to attend with the BCCA School Director.

c. Uniform Policy

Marty McCarthy made the motion to include blue pants and white collared shirts as part of the school's uniform policy. Members of the board discussed postponing a change until the 2022-2023 school year. William Mills made a motion to adopt the uniform policy and changes be made for the 2022-2023 school year. Stephanie Newbrough seconded the motion. The motion passed unanimously. There was further discussion to clarify which students will wear the new colors prior to the upcoming school year.

XII. Comments, Announcements, and Other Business

Judy Russo shared further comments regarding the 1-year delay in BCLA's opening. Members of the board discussed the holding a separate parent meeting to further discuss available options for rising 9th grade students. Mrs. Roman reserved time and space for parent discussion on Wednesday 2-23-22 at the school.

XIII. Next Meeting Date

a. March 15, 2022 at 5:00 PM at Bonnie Cone Classical Academy.

XIV. Adjournment

Motion to adjourn the meeting was made by William Mills and seconded by Judy Russo. There was no further discussion and the motion passed unanimously. The meeting was adjourned at 7:11 p.m.