Minutes

Board Meeting

Tue May 18th, 2021

5:00pm - 7:00pm EDT

Bonnie Cone Classical Academy Conference Room, 10700 Asbury Chapel Rd , Huntersville, NC 28078-462

In Attendance

Kyle King, Erica Martinez, Marty McCarthy, William Mills, Brian Puckett, Joan Roman, Judy Russo, Mitchell Schwab, Gregg Sinders, Megan Tan, Jordan Way, Chris Albers, Melody Hudson, Joe Maimone, Bob Plowman, Amanda Rossi, Jim Way, Chassidy Miller

I. Call to Order

Meeting called to order by Board Chair at 5:06pm

II. Reading of the Mission

III. Roll Call

Roll call by Marty McCarthy and a quorum was present.

Megan Tan joined the meeting at 5:09pm

IV. Approval of the Agenda

A motion was made by Judy Russo to approve the Agenda, Brian Puckett seconded the motion. There was no discussion. The motion passed unanimously.

V. Management Report

a. Sterling Financial

1. Monthly Financial Report

Chassidy from Sterling gave a review of the P&L YTD and the monthly financial balance sheet.

Decision: **William Mills made a motion to approve the revised budget as proposed by Chassidy Miller. Brian Puckett seconded the motion. No discussion. The motion passed unanimously.**

Decision: **Motion to approve the financial report was made by Judy Russo, Brian Puckett seconded the motion, the motioned passed unanimously.**

b. **Director's Report**

1. **BCCA Monthly Director's Report**
   Joan Roman presented monthly school report.

   Amanda Rossi gave an update on enrollment and the Kinder-Round-Up event.

   Task: Education Committee to be made up of Judy Russo, Chrystal Brown, and Gregg Sinders

2. **Update on COVID relief funds**
   Update on COVID relief funds was given during the Director's Report.

c. **Charter One Management Report**
Robert Plowman presented Property & Casualty Insurance Proposal between top tier brokers.

Joan Roman gave an update on State legislation regarding Charter Schools

Gregg Sinders gave an update on the NCACCESS Grant and the Busin situation - Two buses have been purchased

Joe Maimone gave an update on the draft budget.

Decision: **Motion to select Lebaron & Carrol as new Insurance Broker was made by Megan Tan, William Mills seconded the motion. Brian Puckett recused himself from the vote. The motion passed unanimously.**

1. **Marketing Updates**
   Melody Hudson gave the marketing update

2. **BCLA Updates**
   School Facilities Report (BCLA) - Jim Way, Schoolhouse Development

   Jim Way gave the School Facilities Report

VI. Closed Session

There was no closed session

VII. Discussion Items

a. **2021 Bond Issuance Authorizing Resolution**
The "Not to exceed" amount increased from $18 million to $20 million.

b. **2021 Bond Issuance Reimbursement Resolution**
Mitch Schwab and Ashley Spear presented both Resolutions to the board.

c. **Mental Health Policy required by July 1 pursuant to SHLT-003, SL 2019-245 and SL 2020-7**
Mitch Schwab presented the policy to the board.

d. **NC Indebtedness Clause Policy and Procedures**

e. **Annual Board Meeting Items**
1. Nominations for Election of Officers
    1. Chair
    2. Vice Chair
    3. Treasurer
    4. Secretary
2. Approval of New Board Meeting Calendar
    1. The Third Tuesday of each month, except July and December, at 5:00PM at Bonnie Cone Classical Academy.

f. **New Teachers for Hire**
1. Marcie Callicutt
2. Danielle Carter
3. Clara Davis
4. Gabriel Proano

VIII. Action Items

a. **Approval of April 20, 2021 Board Minutes**

Decision: **Brian Pucket motioned to approve the April 20, 2021 Board Minutes. Megan Tan seconded the motion. The motion passed unanimously.**

b. **Approval of 2021 Bond Issuance Authorizing Resolution**

Decision: **William Mills motioned to approve the 2021 Bond Issuance Authorizing Resolution with the increase to $20 million not to exceed clause. Judy Russo seconded. The motion passed unanimously.**

c. **Approval of 2021 Bond Issuance Reimbursement Resolution**

Decision: **William Mills motioned to approve the 2021 Bond Issuance Reimbursement Resolution. Megan Tan Seconded. The motion passed unanimously.**

d. **Approval of Mental Health Policy required by July 1 pursuant to SHLT-003, SL 2019-245 and SL 2020-7**

Decision: **Judy Russo motioned to approve the Mental Health Policy pursuant to SHLT-003,SL 2019-245 and SL 2020-7. Brian Pucket seconded the motion. The vote was unanimous.**

e. **Approval of NC Indebtedness Clause Policy and Procedures**

Decision: **Brian Pucket motioned to approve the Indebtedness Clause Policy and Procedures. Judy Russo seconded the motion. The motion passed unanimously.**

f. **Approval of Annual Board Meeting Items**

1. **Board Officers**
    1. Chair
    2. Vice Chair
    3. Treasurer
    4. Secretary

Decision: **William Mills moved for retention of the current board member office elections.**

Marty McArthy as Board Chair

Brian Pucket as Board Vice Chair

Megan Tan as Board Treasurer

Judy Russo seconded the motion. The motion passed unanimously

Decision: **Brian Pucket nominated Kyle King as Board Secretary. Megan Tan seconded the motion. No Discussion. The motion passed unanimously**

Decision: **Brian Pucket motioned to close nominations, Megan Tan seconded the motion. There was no discussion. The motion passed unanimously**

2. **Board Calendar**
    - The Third Tuesday of each month, except July and December, at 5:00PM at Bonnie Cone Classical Academy.

Decision: **Judy Russo motioned to approve the new Board Meeting Calendar, Brian Pucket seconded the motion. There was no discussion. The motion passed unanimously.**

g. **Approval of New Teachers for Hire**

1. **Marcie Callicutt**

   Decision: **Brian Pucket motioned to approve Marci Callicutt as a new hire. Judy Russo seconded the motion. There was no discussion. The motion passed unanimously.**

2. **Danielle Carter**

   Decision: **Brian Pucket motioned to approve Danielle Carter as a new hire. Judy Russo seconded the motion. There was no discussion. The motion passed unanimously.**

3. **Clara Davis**

   Decision: **Brian Pucket motioned to approve Clara Davis as a new hire. Judy Russo seconded the motion. There was no discussion. The motion passed unanimously.**

4. **Gabriel Proano**

   Decision: **Brian Pucket motioned to approve Gabriel Proano as a new hire. Judy Russo seconded the motion. There was no discussion. The motion passed unanimously.**

IX. New Business

X. Comments, Announcements, and Other Business

a. **Next Meeting Date**

1. **June 15, 2021 at 5:00PM at Bonnie Cone Classical Academy**

XI. Adjournment

Decision: **Judy Russo motioned to adjourn, Megan Tan seconded the motion. The vote was unanimous. The meeting adjourned at 6:30pm**