Minutes

Board Meeting

Tue April 20th, 2021

5:00pm - 7:00pm EDT

Bonnie Cone Classical Academy Conference Room, 10700 Asbury Chapel Rd , Huntersville, NC 28078-462

In Attendance

Chrystal Brown, Marty McCarthy, William Mills, Stephanie Newbrough, Brian Puckett, Joan Roman, Judy Russo, Mitchell Schwab, Gregg Sinders, Megan Tan, Jordan Way

I. Call to Order

Meeting called to order by Board Chair at 5:10pm

II. Reading of the Mission

Mission statement read by Judy Russo at 5:10pm.

III. Roll Call

Roll call by Marty McCarthy and a quorum was present.

IV. Approval of the Agenda

Decision: **A motion was made by Marty McCarthy to approve the Agenda, Judy Russo seconded the motion. There was no discussion. The motion passed unanimously.**

V. Management Report

a. Sterling Financial

1. Monthly Financial Report

Chassidy gave a review of the P&L YTD

Chassidy from Sterling gave monthly financial balance sheet review

Decision: **Motion to approve the financial report was made by Judy Russo, Brian Puckett seconded the motion, the motioned passed unanimously.**

Decision: **Brian Puckett made a motion to approve the revised budget as proposed by Chassidy Miller. Megan Tan seconded the motion. No discussion. The motion passed unanimously.**

b. **Director's Report**

1. **BCCA Monthly Director's Report**
   Joan Roman presented monthly school report with updates on enrollment, enrollment, hiring status of staff for next year.

   Joan Roman presented special events update for BCCA.

2. **Update on COVID relief funds**
   Joan Roman gave an updated report on the ESSER funding.

c. **Charter One Management Report**

1. **Marketing Updates**
   Melody Hudson presented monthly marketing report on BCCA.

2. **BCLA Updates**
   Melody Hudson presented montly marketing report for BCLA.

VI. Closed Session

There was no closed session.

VII. Discussion Items

a. **Annual Board Meeting Next Month**

1. Election of Officers;
2. Adoption of Annual Budget; and
3. Approval of New Board Meeting Calendar.

The board discussed the annual board meeting to be held at the May monthly Board Meeting.

b. **New Hires at Bonnie Cone Classical Academy**

1. Brenda Alexander - Math Interventionist
2. Christine Hance - Nurse
3. Danielle Carter - Exceptional Children
4. Gabriel Proano - P.E.

The Board Discussed the new hires presented to the Board by Joan Roman:

1. Brenda Alexander - Math Interventionist
2. Christine Hance - Nurse

3. Danielle Carter - Exceptional Children
4. Gabriel Proano - P.E.

c. **Mental Health Policy required by July 1 pursuant to SHLT-003, SL 2019-245 and SL 2020-7**
Mitchell Schwab and Jordan Way presented the new Mental Health Policy to be approved at the next Board Meeting, as required by recent NC legislative changes.

d. **Revised Employee Handbook**
Lauren Evancho presented the revised Employee Handbook for the Board's consideration.

VIII. Action Items

Decision: Kyle King was interviewed by the BCCA board members Judy Russo made a motion to to approve him as a board member, Megan Tan seconded, the motion carried unanimously passed.

Decision: Marty McArthy made a motion to approve the proposed staff appreciation lunch from Jason's Deli. Brian Pucket seconded. Motion passed unanimously.

a. **Approval of March 16, 2021 Board Minutes**

Decision: Judy Russo made a motion to approve the March 16, 2021 minutes. Stephanie Newbrough seconded the motion. Motion passed unanimously

b. **Approval of New Hires at Bonnie Cone Classical Academy**

1. Brenda Alexander - Math Interventionist
2. Christine Hance - Nurse
3. Danielle Carter - Exceptional Children
4. Gabriel Proano - P.E.

Decision: A motion was made by Megan Tan to approve the new hires as presented by Joan Roman, Brian Puckett seconded the motion. There was no discussion. The motion passed unanimously.

c. **Approval of Revised Employee Handbook**

Decision: A motion was made by Judy Russo to approve the revised Employee Handbook, Chrystal Brown seconded the motion. There was no discussion. The motion passed unanimously.

IX. New Business

Task: Four bus routes being handled by three buses. One bus route is taking 90 minutes. Board Chair requested Charter One to fix this situation and make it high priority.

X. Comments, Announcements, and Other Business

a. Next Meeting Date

1. May 18, 2021 at 5:00PM at Bonnie Cone Classical Academy

XI. Adjournment

Decision: **A motion was made by Judy Russo to adjourn the meeting, Brian Puckett seconded the motion. There was no discussion. The motion passed unanimously. The Meeting was adjourned at 6:03 PM.**