Minutes

Board Meeting

Tue August 18th, 2020

5:00pm - 7:00pm EDT

Bonnie Cone Classical Academy Conference Room, 10700 Asbury Chapel Rd , Huntersville, NC 28078-462

In Attendance

Chrystal Brown, Stephanie Newbrough, Brian Puckett, Joan Roman, Judy Russo, Gregg Sinders, Megan Tan, Chassidy Miller

I. Call to Order

Brian Puckett called the meeting to order at 5:03PM.

II. Reading of the Mission

Brian Puckett read the mission statement.

III. Roll Call

The roll was taken by Brian Puckett and a quorum was present.

IV. Approval of the Agenda

Decision: **Brian Puckett motioned to approve the agenda. Judy Russo seconded the motion. There was no discussion. The motion passed unanimously.**

V. Approval of July 21, 2020 Minutes

The minutes were not finalized and no action was taken by the Board. The approval of the minutes will be tabled until September.

VI. Management Report

a. **Director's Report**

b. **Charter One Report**
Michael Way and Gregg Sinders gave the Charter One Management Report.

1. **Marketing Updates**

2. **Enrollment/SIS Updates**

c. **Sterling Financial**

1. **Monthly Financial Report**
Chassidy Miller gave the financial report.

VII. Closed Session

To discuss New Hires:

1. Christopher Boswell, Jr.
2. Jennifer Molen
3. Jennifer Thompson
4. Clifford Kinchen, Jr.
5. Taylor Oddo
6. Meredith Burton
7. Drew Spice
8. Anne Cross
9. Isabella Churilla
10. Kaitlyn Lambert
11. Skylar Davis

Decision: Judy Russo made a motion to enter Closed Session to discuss new candidates for hire. Chrystal Brown seconded the motion. There was no discussion. The motion passed unanimously. The Board entered Closed Session at 5:18PM.

Decision: Brian Puckett made a motion to leave Closed Session and to re-enter Open Session. Judy Russo seconded the motion. There was no discussion. The motion passed unanimously. The Board entered Open Session at 5:26PM

VIII. Discussion Items

a. **Bonnie Cone Leadership Academy (BCLA) Charter Application**
Charter Application submitted on time. Interview set for November.

The Board discussed the BCLA Charter Application with Charter One.

b. **HVAC Maintenance Contract**
The HVAC Contract was discussed.

c. **Pest Control Contract**
The Pest Control Contract was discussed.

IX. Action Items

a. **Approval of New Hires**

1. Christopher Boswell, Jr.
2. Jennifer Molen
3. Jennifer Thompson
4. Clifford Kinchen, Jr.
5. Taylor Oddo
6. Meredith Burton
7. Drew Spice
8. Anne Cross
9. Isabella Churilla
10. Kaitlyn Lambert
11. Skylar Davis

Decision: Brian Puckett made a motion to approve

1. **Christopher Boswell, Jr.;**
2. **Jennifer Molen;**
3. **Jennifer Thompson;**
4. **Clifford Kinchen, Jr.;**
5. **Taylor Oddo;**
6. **Meredith Burton;**
7. **Drew Spice;**
8. **Anne Cross;**
9. **Isabella Churilla;**
10. **Kaitlyn Lambert; and**
11. **Skylar Davis**

to be hired as full time employees. Stephanie Newbrough seconded the motion. There was no discussion. The motion passed unanimously

b. **Approval of HVAC Maintenance Contract**

c. **Approval of Pest Control Contract**

Decision: **Brian Puckett made a motion to grant Joan Roman the authority to enter into an agreement for HVAC and Pest Control services on behalf of the Board. Megan Tan seconded the motion. There was no discussion. The motion passed unanimously.**

X. New Business

There was no new business.

XI. Comments, Announcements, and Other Business

None.

XII. Next Meeting Date

a. **September 15, 2020 at 5:00PM at Bonnie Cone Classical Academy.**

XIII. Adjournment

Decision: **Megan Tan made a motion to adjourn the meeting. Chrystal Brown seconded the motion. There was no discussion. The motion passed unanimously. The meeting adjourned at 5:53PM.**