Minutes

Board Meeting

Tue July 21st, 2020

5:00pm - 7:00pm EDT

Bonnie Cone Classical Academy Conference Room, 10700 Asbury Chapel Rd , Huntersville, NC 28078-462

In Attendance

Chrystal Brown, Byron Grimmett, Marty McCarthy, William Mills, Stephanie Newbrough, Brian Puckett, Joan Roman, Judy Russo, Mitchell Schwab, Gregg Sinders, Megan Tan, Michael Way, Chassidy Miller

Call to Order

Marty McCarthy called the meeting to order at 5:12 pm

Reading of the Mission

Joan Roman read the mission statement

Roll Call

Roll call was taken and a quorum was present

Approval of the Agenda

Decision: **Byron Grimmett moved to add CFP agreement, Auditor Contract, PPP loan, Food Services Contract to the agenda and approval of revised agenda; Judy Russo seconded. Agenda approved unanimously,**

Approval of July 21, 2020 Minutes

Decision: **Bryron Grimmett moved approval of June 16th minutes; Brian Puckett seconded the motion. The motion passed unanimously.**

Management Report

a. **Director's Report**
Joan Roman introduced assistant director Sandra Brighton.

Joan talked about preparedness for Summer Jump Start and preparing for the school year including technology, curriculum and staffing.

Joan talked about the return to learn plan that will include A days on Monday and Tuesday, interventions and small groups on Wednesday and B days on Thursday and Friday.

b. **Charter One Report**
Gregg Sinders discussed HR support, technology support, academic support and commended the efforts of Ms. Roman and the staff in responding to ever changing direction regarding the new school year.

Charter One is providing support to enter the 500 new students in PowerSchool.

1. **Marketing Updates**
Charter One provided report on social media marketing efforts.

2. **Enrollment/SIS Updates**
Joan Roman provided the enrollment update. There are 807 students enrolled and 114 students on the wait list.

c. **Sterling Financial**

1. **Monthly Financial Report**
Chassidy Miller from Sterling Financials. She reported the first drop of state funds were available in the amount of $1,170,809

Chassidy reported the bank balance of $521,000

Closed Session
To discuss New Hires

There was no closed session

Discussion Items

a. **Bonnie Cone Leadership Academy (BCLA) Charter Application**
Charter Application submitted on time. Interview date in November.

The board discussed submitting application for K-12 charter school for Bonnie Cone Leadership Academy. The board requested Charter One draft the application.

b. **BCCA School Facility Bond Financing**
Introduction to Brian Holmes (Borrower's Attorney) and Paula Permenter (Bond Financing Advisor).

Charter One discussed the opportunity to bond out of the current School House lease in January. Charter One will recommend bond counsel for the board.

Action Items

Decision: Judy Russo moved approval to approve revised loan agreement with Challenge Foundation Properties. Brian Puckett seconded. Motion passed unanimously.

Decision: Bryon Grimmett moved approval of Darrel Keller as the auditor for the school. Judy seconded. The motion passed unanimously.

Decision: Brian Puckett moved approval of authorizing Charter One to proceed with PPP loan forgiveness. The motion passed unanimously.

Decision: Judy Russo moved approval of Food Co Services for the school lunch provider. Byron Grimmett seconded the motion. Motion passed unanimously.

a. **Approval of New Hires**
Joan Roman recommended the following hires. Merideth Burton, Isabella Churilla, Anne Cross, Skylar Davis, Clifford Kinchen, Jr., Caitlyn Lambert, Jennifer Molen, Taylor Oddo, Drew Spice and Jennifer Thompson.

Decision: Judy Russo moved approval. Byron Grimmett seconded. Motion passed unanimously.

New Business
There was no new business.

Comments, Announcements, and Other Business
There was no other business to address.

Next Meeting Date

a. **August 18, 2020 at 5:00PM at Bonnie Cone Classical Academy.**

Adjournment
Byron Grimmett moved to adjourn. Judy seconded.

Decision: Byron Grimmett moved to adjourn. Judy Russo seconded. Motion passed unanimously at 6:25PM