Minutes

Board Meeting

Tue June 16th, 2020

5:00pm EDT

Bonnie Cone Classical Academy Conference Room, 10700 Asbury Chapel Rd , Huntersville, NC 28078-462

In Attendance

Board Members: Byron Grimmett, Marty McCarthy, William Mills, Stephanie Newbrough, Brian Puckett, Judy Russo, , Megan Tan,
Non Board Members:Michael Way, Chassidy Miller, Erica Martinez, Bob Plowman, Joan Roman, Gregg Sinders.

Call to Order

Meeting called to order at 5:02PM

Reading of the Mission

William Mills read mission statement.

Roll Call

Roll call was taken and a quorum was present.

Approval of the Agenda

Decision: Byron Girmmett motioned to approve the agenda, Judy Russo seconded the motion. The motion carried with unanimous approval.

Approval of Minutes

a. **May 19, 2020 Minutes**

Decision: Brian Puckett motioned to approve the minutes, Byron Grimmett seconded the motion. The motion carried with unanimous approval.

Management Report

a. **Director's Report**
Joan Roman gave Directors Report

Enrollment Update- 766 enrollment packets in, 17 offers out to prospective students

Marketing- events are on hold due to pandemic

Prospective Families- One on One and In-Person tours being held by Registrar

Teacher Hire Report- Offered 25 positions

Open Positions- 2 forth grade positions, 1 custodian, 2 bus drivers, 1 marketing outreach person, hold off on TA 's for the time being

Remote Learning- Plan A, B and C for remote learning was discussed. All teachers will be required to attend on campus regardless of which option is used.

If total remote learning is the decision, will use specials teachers as TA's and not hire TA's for this time frame.

Furniture- Furniture and Technology will be delivered from Charter One this week. Marty and the Board thanked Charter One for their contribution.

Other furniture will be delivered the week of July 6th.

Summer Bridge Learning Plan- One educator and nine students in each class. Currently, forty students have been identified for the program and lunch will be provided. Board agreed with plan, Judy initiated.

Concerns- Governor Cooper's protocol for opening of school in Fall. Sanitation requirements and social distancing markings will be placed in he facility as required.

Security- Marty asked about the security for Chromebooks in BCCA

Discussion regarding Safety Resource Officer-grant submitted for Officer by Joan and Gregg

Return to Learn-Reviewed status of program

b. **Charter One Report**

Charter One report was given by Michael Way, Gregg Sinders, and Bob Plowman.

Gregg discussed new charter application with Marty and Board

Application due by July 24, at 5:00PM

Additional 12 classroom addition to BCCA discussed

1. **Marketing Updates**

   Gregg Sinders gave the Marketing report.

   Charter One has increased Social Media Ad expenditures to $2500 per month, to drive more applications and building tours

2. **Enrollment/SIS Updates**

   Gregg Sinders gave open enrollment update

   Total current enrollment for 2020-2021: 766 students, including 240 K students

3. **Budgetary Process/Updates**

   Budget presented to Board by Gregg Sinders and Bob Plowman

   Included full payment to School House Development, Management fee to Charter One, and repayment of TeamCFA loan.

   Budget line items discussed by Bob and the Board.

   Marty requested financial report be sent to Board Members prior to meetings

c. **Sterling Financial**

1. **Monthly Financial Report**
   Financial report given by Chassidy Miller

   Audit information will be sent to the auditor

Closed Session

To discuss New Hires

There was no closed session

Discussion Items

a. **Bonnie Cone Leadership Academy (BCLA) Charter Application**
   Charter App Draft as of June 15, 2020.

   Gregg Sinders reminded the board that the new charter application requires the completion of board information document. Also, background checks must also be done for all board members. Charter One will take the lead.

b. **2020-2021 Budget**
   The details of the budget were discussed.

c. **2020 - 2021 Parent Student Handbook**
   Joan presented and discussed 2020-2021 Parent Student Handbook. Team CFA handbook transition to Charter One handbook. Joan has reviewed and approved the handbook.

   Reviewed CCM, dress code, and student safety for visitors (fingerprinting).

Action Items

a. **Approval of New Hires**
   12 New BCCA Hires

   One new Assistant Director at BCCA and 11 Teachers:

   - Lesli Lucas
   - Amy Pate
   - Corey Brown
   - Chandler Spearman
   - Linette Melgara
   - Tyler Guess
   - Stephanie Timoney
   - Joshua Hossler
   - Kerry Thall
   - Noël Ali
   - Whitney Curtis
   - Sandra Brighton

Decision: **Motion to approve 11 new hires made by Judy Russo, Byron Grimmett seconded the motion, approval was unanimous.**

Lesli Lucas

Amy Pate

Corey Brown

Chandler Spearman

Linette Melgara

Tyler Guess

Stephanie Timoney

Joshua Hossler

Kerry Thall

Noel Ali

Whitney Curtis

Sandra Brighton

b. **Approval of 2020-2021 Budget**

Decision: **Motion made to approve budget by Judy Russo, Brian Puckett Seconded the motion, approval was unanimous.**

c. **Approval of Parent Student Handbook 2020-2021**

Decision: **Motion made to approve the handbook by Brian Puckett, Megan Tan seconded the motion, approval was unanimous.**

New Business

Decision: **Motion made byJudy Russo to purchase playground equipment for BCCA from funds raised by school up to $30,000., Brian Puckett seconded the motion, approval was unanimous.**

Comments, Announcements, and Other Business

Marty suggested a training to use the BCCA email and Boardable-Training at next board meeting

Marty discussed the renting of the school by the church, consideration of purchasing land from adjacent church. Marty asked Charter One and Schoolhouse Development to give a decision regarding the requests.

Next Meeting Date

a. **July 21, 2020 at 5:00PM at Bonnie Cone Classical Academy.**

Adjournment

Decision: **Judy Russo made a motion to move to adjourn, William Mills seconded the motion, approval was unanimous. 6:22PM**

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Byron Grimmett, Secretary Date