# Minutes

## Board Meeting

Tue January 21st, 2020

5:00pm - 7:00pm EST

Bonnie Cone Classical Academy Conference Room, 10700 Asbury Chapel Rd , Huntersville, NC 28078-462

**In Attendance**

Chrystal Brown, Byron Grimmett, Marty McCarthy, Stephanie Newbrough, Brian Puckett, Joan Roman, Judy Russo, Mitchell Schwab, Gregg Sinders, Chassidy Miller

I. **Call to Order**
Meeting was called to order at 5:02 PM.

II. **Reading of the Mission**
Judy Russo read the BCCA mission statement.

III. **Roll Call**
Roll call was completed and a quorum was present.

Present were Byron Grimmett, Judy Russo, Marty McCarthy, Joan Roman, Gregg Sinders, Brian Puckett, Stephanie Newbrough, Chrystal Brown, Chassidy Miller, Mitch Schwab.

IV. **Approval of the Agenda**

**Decision:** **One item was added to the agenda under New Business, which was to authorize Joan Roman to have BCCA join the North Carolina Association for Public Charter Schools. Brian Puckett moved that the agenda be approved with this added item. Judy seconded the motion which then passed unanimously.**

V. **Approval of Minutes - December 17, 2019**

**Decision:** **Byron Grimmett moved to approve the December 17 minutes as presented with two minor corrections. Judy Russo seconded the motion, which was approved unanimously.**

## VI. Management Report

Current enrollment is 259. 519 applications for 2021. Training activities for staff.

### a. Director's Report

Joan Roman reported on current enrollment, staff training, upcoming events and other items, all of which are included in the attached Director's Report.

1. **Applications and Enrollment**
   Important to convert applications to enrollments.

   See attached Director's Report. Also noted was the importance of converting applications to enrollments.

2. **Upcoming Events**
   Ribbon Cutting Event is scheduled for February 28th.

3. **Trainings**
   Upcoming training opportunities were discussed.

4. **Hiring Needs**
   Needs for hire was discussed.

5. **Concerns**
   Lunch program: Current provider has given a 30 day notice to terminate the contract. A proposal is on the table from another vendor, which will be discussed later in the meeting..

### b. Charter One Report

1. **Lunch Program**

   **Decision:** **The current food vendor is discontinuing its contract with BCCA. LaFrieeda has contacted a number of other vendors. Time is of the essence; action is needed soon. Joan provided a copy of a contract from FoodCo Services for the board's review.**

   **Byron Grimmett made a motion to authorize Joan Roman to enter into a contract with FoodCo Services. Brian Puckett seconded the motion, which then was approved by unanimous vote.**

2. **Local Billing & Finance**

BCCA has recieved its first payment from Iredell County.

3. **Facilities Support**
   Gregg Sinders expressed appreciation for the support being received through Charter One, Sterling Financial and other entities.

   BCCA's permanent C/O is expected in the near future.

   Recent flooding problem has raised concerns about whether some carpet needs to be replaced. This will be investigated and taken up with the contractor if need be..

c. **Sterling Financial**
   Chastity Miller presented and reviewed the financials.

1. **Monthly Financial Report**
   Byron asked some questions about decisions that need to be made regarding several line items on the budget report presented by Sterming Financial. Gregg Sinders is to meet soon with Sterling so that the January report should show a more accurate budget.

**Decision: Judy Russo moved that the board accept the December 2019 budget report as presented by Sterling Financial. Chrystal Brown seconded the motion, which was unanimously approved..**

## VII. Closed Session

To discuss initial employment for new hires pursuant to G.S. 143-318.11 (a)(6).

**Decision: Judy moved that the board enter closed session to discuss potential new hires. Chrystal seconded the motion which passed unanimously. The board entered closed session at 6:04pm.**

**Decision: Byron moved that the board return to open session. Judy seconded the motion which was approved unanimously. The board returned to open session at 6:10pm.**

**Decision: Stephanie moved that the board authorize Joan to hire Kim Huffstetler as a teacher. Judy seconded the motion, which was then approved by unanimous vote.**

## VIII. New Business

**Decision:** **Brian Puckett made a motion to authorize BCCA to join the North Carolina Associatin for Public Charter Schools. Byron Grimmett seconded the motion, which was then approved by unanimous vote.**

## IX. Comments, Announcements, and Other Business

Brian brought up the subject of renting space (e.g. the gym) to outsided entities such as churches. Those present concluded that with the building as new as it is it may not be prudent to consider renting out space at this time, with the possible exception of a particular church using the gym and nearby bathrooms on weekends only. Marty will explore this possiblitiy. Other considerations will be tabled until sometime in the future.

a. **Ribbon Cutting**
February 28, 2020

Afternoon of Feb. 28

b. **Bullying Prevention Program**
January 22, 23, 29, & 30.

Traning will be conducted January 22, 23, 29 and 30. (See Director's Report)

c. **Father - Daughter Dance**
February 29, 2020

February 29

## X. Next Meeting Date

a. **February 18, 2020 at 5:00PM at Bonnie Cone Classical Academy.**

## XI. Adjournment

Judy moved that the board adjourn. Chrystal seconded the motion which passed unanimously. The board adjourned at 6:26pm.

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## Parking Lot

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Byron Grimmett, Secretary Date