BONNIE CONE CLASSICAL ACADEMY

MEETING MINUTES

Meeting Date: 9/17/2019 **Time:** 5:00 PM
Meeting Purpose: Regularly Scheduled Board Meeting
Meeting Location: 9820 Northcross Center Court, Huntersville

Our Mission: TeamCFA: Bonnie Cone Classical Academy will equip scholars with the tools of learning to think critically, reason effectively and communicate persuasively through the rigors of a classical education.

BOARD MEMBERS PRESENT

- Byron Grimmett
- Judy Russo
- Stephanie Newbrough
- William Mills
- Brian Puckett
- Marty McCarthy
- Megan Tan
- Chrystal Brown

OTHERS PRESENT

- Joan Roman (Head of School)
- Gregg Sinders (Team CFA)
- Chastity Miller (Sterling Financial)

BOARD MEMBERS ABSENT

- Call to Order: Marty M. called the meeting to order at 5:02 PM.
- Reading of Mission: Judy R. read the BCCA mission statement.
- Review of agenda – Board approval of agenda: The agenda was approved with the addition of receiving a financial report from Sterling Financial. William M. moved the agenda be approved with the addition. Megan T. seconded the motion which was subsequently approved by unanimous vote.
- Approval of August 21, 2019 Meeting Minutes: August 21 meeting minutes draft was not yet available due to the need to confirm names and positions of staff members approved for hiring per Byron G.
- Director's Report:

September 17, 2019 School Director's Report

Applications and Enrollment

Bonnie Cone Classical Academy Enrollment				
Grade Level	Capacity	Applications	Enrolled	Waitlist
K-6	450	572	234	0

Marketing

- Community Events:
  - Oct 26 – Fall Festival @ First Baptist Church – Approval Pending
  - Oct 30 – Family Night Moe's at North Lake Mall "Fall Fiesta"

Training:

- NC ACCESS Training: Cullowhee Sept 26-28
- Testing – Turned over to Tina Sneed Instructional Coach, who has been attending monthly meetings.

Testing

- BOG 3 Administered 9-11-2019 Results coming soon

Temporary Space

- Challenges with space and front foyer interactions due to placement of bathrooms.
- Approvals required for any and all events, presenting a bit of a challenge.
- Changes to church schedule presenting a bit of a challenge.

Staff

- **Added positions**
  - **Instructional Coach**
  - **Front office support**
  - **Paraprofessional – 4th grade**

Curriculum:

- Curriculum Night – October 3 (this will be a staggered evening by grade span – one hour for each designated grade span)
- Latin received
- Sixth Grade Science collaboration with Charter One receiving curriculum
- Additional student materials needed at limited grade levels
- Three children have been suspended for inappropriate behavior

End of Director's Report

- Old Business:
  - Brian P.: The commercial policy in place. Certain additions to the policy need to be decided on by end of September. William M. put forth a motion, seconded by Judy R., to authorize Marty M. and Brian P. to research these additions, consulting with Charter One, and decide whether to purchase four liability related riders.
- New Business: None
- Public Comment: None
- Financial Report: Copies of the budget were distributed by Chastity M. The first drop from the state was September in the amount of $629,636. This will be trued up on second drop based on actual number of students. Next drop will be around first or second week of November. Third drop and Federal dollars for EC students will come in February. County dollars will also be forthcoming.
- Chrystal B. left the meeting at 6:15 PM.
- Executive Session
  - Personnel Matters – New Hires
  - Contractual - Developer
    - Byron G. moved that the board enter executive session, and the motion was seconded by Judy R. The motion carried unanimously. The board entered executive session at 5:57 PM.
    - Judy R. made a motion, seconded by Brian P., to return to open session. The motion carried unanimously, and the board entered open session at 6:40 PM.
- William M. moved that the board adopt the resolution stated below. Judy R. seconded the motion, which was approved by unanimous vote.

WHEREAS, the board, exercising its authority and oversight over the school (Bonnie Cone Classical Academy), has determined that it is in the best interest of the school and its students to terminate its management agreement with TeamCFA and to engage Charter One as an education management organization ("EMO") for the school; and

WHEREAS, TeamCFA and Charter One have both entered into a Memorandum of Understanding, dated September 17, 2019, (the "MOU") concerning the termination of TeamCFA's management agreement with the school and engagement of Charter One as EMO, which has been presented to the board for review and approval.

IT IS, THEREFORE, RESOLVED that:

1. The chairman of the board is hereby authorized to execute the MOU on behalf of the school;

2. The school shall terminate its management agreement with TeamCFA, effective upon approval of the State Board of Education, and enter a new management agreement with Charter One, upon mutually agreeable terms, effective upon the approval of SBE; and

3. The chairman, the principal of the school and the school's personnel are hereby authorized to apply to the State Board of Education to amend the school's charter to (i) terminate its current management agreement with TeamCFA and (ii) obtain approval to enter a management agreement with Charter One at the earliest possible date and to take all actions necessary and appropriate to obtain such approvals.

- Judy R. put forth a motion, seconded by Byron G., to approve the employment contract with Linda Autry for the position of One-on-One Para-Professional. The motion was approved by unanimous vote.
- Judy R. put forth a motion, seconded by Byron G., to approve the employment contract with Tina Mendenhall Sneed for the position of Instructional Coach. The motion was approved by unanimous vote.
- Judy R. put forth a motion, seconded by Byron G., to approve the employment contract with Marilin Colon for the position of School Bus Driver. The motion was approved by unanimous vote.
- Judy R. put forth a motion, seconded by Byron G., to approve the employment contract with Charles Gilliand for the position of School Bus Driver. The motion was approved by unanimous vote.
- Judy R. put forth a motion, seconded by Byron G., to approve the employment contract with Terry Bruce Roney, Jr. for the position of School Bus Driver. The motion was approved by unanimous vote.
- Judy R. put forth a motion, seconded by Byron G., to approve the employment contract with James Smith for the position of School Bus Driver. The motion was approved by unanimous vote.
- Judy R. put forth a motion, seconded by Byron G., to approve the employment contract with Katrina Ruffin for the position of School Bus Driver. The motion was approved by unanimous vote.
- Next meeting: October 15, 2019, Northcross location
- Adjournment: Judy moved that the meeting be adjourned. Brian P. seconded the motion, which was approved by unanimous vote. The meeting adjourned at 6:50 PM.