BONNIE CONE CLASSICAL ACADEMY

MEETING MINUTES

Meeting Date: 7/3/2019 **Time:** 5:00 PM
Meeting Purpose: Regularly Scheduled Board Meeting
Meeting Location: 9820 Northcross Center Court, Huntersville

Our Mission: TeamCFA: Bonnie Cone Classical Academy will equip scholars with the tools of learning to think critically, reason effectively and communicate persuasively through the rigors of a classical education.

BOARD MEMBERS PRESENT

- Byron Grimmett – by phone
- Judy Russo
- Stephanie Newbrough – by phone
- William Mills – by phone
- Chrystal Brown

OTHERS PRESENT

- Joan Roman (Head of School)

BOARD MEMBERS ABSENT

- Brian Puckett
- Marty McCarthy
- Megan Tan

- William M. called the meeting to order at 5:07 PM.
- Reading of BCCA Mission Statement: Joan R. read the mission statement.
- Approval of Agenda: Judy R. made a motion to accept the agenda as presented by Joan R. Stephanie N. seconded the motion which was then approve unanimously.
- Approval of Minutes : William M. motioned that the June 19, 2019 draft minutes as presented by Byron G. be approved. Stephanie N. seconded the motion, which was then approved by unanimous vote of the board.
- Director's Report: The Director's report presented by Joan R. follows below.

Applications and Enrollment

Bonnie Cone Classical Academy Enrollment				
Grade Level	Capacity	Applications	Enrolled	Waitlist
K-6	450	469	224	0

Marketing

- Community Events:
  - July 8 – Information Session – Skybrook (7:00-8:30) to be confirmed
  - July 12 – Spirit Night @ Moe's Northlake (4:00-9:00)
  - July 13 - Uniform Fitting (9:00-12:00) and Info Session (12:30)
  - July 28 – Family Night, Meet the teachers – Spare Time (5:00-9:00)
- Phone Campaign: Ms. Busby is continuing to call all who are missing paperwork

- Media Campaign
    - Philip – Online push

OCS Meetings:

- July 16-17 - PowerSchool Training @ DPI
- July 23-25 – PowerSchool New User Training (Monroe)
- July 25 – NC ACCESS Grant Kick-off
- July 30 – Testing Meeting Rockingham

Curricular Training

- Eureka Math – July 9-11 (Atlanta)

Contingency Plan

- Church updating lease
- Permit and Change of Use applications have been submitted to the County and the Town of Huntersville – Waiting on the review
- Furniture from Indiana school is coming. We are needing inventory of items

New Hires

- Resumes provided

End of Director's Report

- In applying to Mecklenburg County and the town of Huntersville for a change of use Joan noted that approval from the DOT must come before Mecklenburg County approval can be obtained, and county approval must come prior to obtaining approval from Huntersville.

- Joan R. also provide information on an Indiana school, which is closing, after which BCCA will be given all their furniture.

- The church can accommodate up to 300 students.

- No one has withdrawn an application as a result of BCCA starting out in a temporary space.

- Old business: There was no old business to discuss, but it was mentioned that one of the teacher candidates may not be able to accept a position due to health issues.

- Contingency plan update: See Director's Report.

- A question arose from William M. regarding when funds would drop, which cannot happen until a CO is obtained. The CO for the church space is expected sometime after mid-July. As soon as the CO is obtained, funds are expected to drop very soon thereafter.

- New business: None

- Closed Session to Discuss Personnel Matters: Chrystal B. moved that the board enter closed session; the motion was seconded by Judy R. and approved unanimously. The board entered closed session at 5:22 PM.

- Judy R. made a motion for the board to end the closed session. Stephanie N. seconded the motion, which was then approved by unanimous vote. The board came Out of closed session at 5:24 PM.

- A motion was put forward by Judy R. to make LaFrieeda Busby a W2 employee as of August 1, 2019. Chrystal B. seconded the motion, which subsequently was approved by unanimous vote. There were multiple comments regarding the excellent job LaFrieeda has been doing so far as a contract employee. She is very good with parents, is personable and is a real self-starter.

- Reminder - Next meeting: The next meeting will be July 17, and will take place at our contingency location, First Baptist Church Huntersville (119 North Old Statesville Road, Huntersville, NC 28078).

- Chrystal B. made a motion to adjourn. Judy R. seconded the motion, which was approved unanimously. The meeting adjourned at 5:27 PM.