BONNIE CONE CLASSICAL ACADEMY

MEETING MINUTES

Meeting Date: 5/23/2019 **Time:** 5:00 PM
Meeting Purpose: Special Called Board Meeting
Meeting Location: Zoom Meeting (conference call)

Our Mission: TeamCFA: Bonnie Cone Classical Academy will equip scholars with the tools of learning to think critically, reason effectively and communicate persuasively through the rigors of a classical education.

BOARD MEMBERS PRESENT

- Marty McCarthy (Chair)
- Byron Grimmett
- Judy Russo
- Brian Puckett
- William Mills
- Chrystal Brown

OTHERS PRESENT

- Joan Roman (Head of School)

BOARD MEMBERS ABSENT

- Stephanie Newbrough

- Call to Order: The meeting was called to order by Marty M. at 5:11 PM
- Reading of Mission: Joan R. read the BCCA mission statement.
- Review of agenda – Board approval of agenda: Judy R. moved that the meeting agenda be approved as presented by Joan R. Marty M. seconded the motion which then was approved by unanimous vote.
- Approval of May 15, 2019 Meeting Minutes: Marty M. made a motion to approve the May 15, 2019 meeting minutes as amended per discussion. Judy R. seconded the motion, which was approved by unanimous vote.
- RTO Report and Document Review: 26 motions Marty – Byron seconded. RTO 2 concluded. The board was asked to review each of 23 documents as referenced below prior to today's meeting in preparation for discussion and approval.
    - Opt out State Health Plan: There being no questions or concerns expressed, Marty M. made a motion to approve BCCA opting out of the State Health Plan. The motion was seconded by Byron, which then was approved by unanimous vote.
    - Opt Out State Retirement: Marty M. made a motion to approve BCCA opting out of the State Retirement Plan. The motion was seconded by Byron G., which then was approved by unanimous vote.
    - Facilities:
        - Contingency Plan: Marty M. moved that the BCCA board approve the Contingency Plan as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.

- Facility Description: Marty M. moved that the BCCA board approve the Facility Description as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
- Lease: Marty M. moved that the BCCA board approve the Lease as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
- Renovation/Construction Schedule: Marty M. moved that the BCCA board approve the Renovation/Construction Schedule as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
- Local Inspections: Marty M. moved that the BCCA board approve the Local Inspections document as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
- Traffic Plan: Marty M. moved that the BCCA board approve the Traffic Plan as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
- Traffic Support: Marty M. moved that the BCCA board approve the Traffic Support Plan as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.

- Lunch Policies
  - Policy: Marty M. moved that the BCCA board approve the Lunch Policy as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Plan: Marty M. moved that the BCCA board approve the Lunch Plan as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
- Transportation – Bus Purchase and Inspections: Marty M. moved that the BCCA board approve the Bus Purchase and Inspections Policy as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
- Governing Board Exercises
  - Performance Monitoring: Marty M. moved that the BCCA board approve the Board Performance Monitoring Policy as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Roles and Responsibilities: Marty M. moved that the BCCA board approve the Board Roles and Responsibilities Policy as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Outcome Based Planning Calendar: Marty M. moved that the BCCA board approve the Outcomes Based Planning Calendar as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Strategic Goals and Objectives: Marty M. moved that the BCCA board approve the Strategic Goals and Objectives as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.

- October Bundle: Marty M. moved that the BCCA board approve the Governance Strengthening Exercise: October Bundle as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.

- Finances:
  - Accounting Service: Marty M. moved that the BCCA board approve the Accounting Service arrangement as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Audit Services: Marty M. moved that the BCCA board approve the Audit Services plan as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Banking Resolution: Marty M. moved that the BCCA board approve the Banking Resolution document as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Budget: Marty M. moved that the BCCA board approve the Budget as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - Break Even Budget: Marty M. moved that the BCCA board approve the Break Even Budget as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.
  - EC Expenditures: Marty M. moved that the BCCA board approve EC Expenditures as presented. Byron G. seconded the motion. After discussion raised no questions or concerns, the motion was approved by unanimous vote.

- Marty M. mentioned a lady by the name of Megan Tan with whom he spoke who has impressive credentials and may be a good candidate to become a BCCA board member. Ms. Tan's resume will be distributed for consideration.
- Joan R. had a very positive meeting with First Baptist Church yesterday.
- Brian visited a representative of a nearby apartment complex who agreed to include a BCCA flyer is their welcome packets for new tenants.
- Public Comment: No members of the general public attended this meeting.
- Adjournment: Judy R. moved that the meeting adjourn. The motion was seconded by Chrystal B. and was approved by unanimous vote. The meeting adjourned at 5:21 PM.