BONNIE CONE CLASSICAL ACADEMY

MEETING MINUTES

Meeting Date: 5/1/201919 **Time:** 5:00 PM
Meeting Purpose: Regularly Scheduled Board Meeting
Meeting Location: 9820 Northcross Center Court, Huntersville

Our Mission: TeamCFA: Bonnie Cone Classical Academy will equip scholars with the tools of learning to think critically, reason effectively and communicate persuasively through the rigors of a classical education.

BOARD MEMBERS PRESENT

- Marty McCarthy (Chair)
- Byron Grimmett
- Judy Russo
- Brian Puckett
- Stephanie Newbrough
- William Mills
- Chrystal Brown

OTHERS PRESENT

- Joan Roman (Head of School)
- Gregg Sinders, Team CFA

BOARD MEMBERS ABSENT

- None

- The meeting was called to order by Marty McCarthy at 5:02 PM.
- Brian read the BCCA mission statement.
- William made a motion to approve the agenda as amended by removing "Review board personnel" from the executive session agenda item and adding "Review teacher hires as recommended by Head of School". Judy seconded the motion which subsequently passed by unanimous vote.
- Judy moved to approve the 4/17/19 board meeting minutes. The motion was seconded by Brian. Marty pointed out two minor typographical errors. The motion was amended to approve the minutes amended to reflect correction of the two errors and passed by unanimous vote.
- School Director's Report
    - 295 enrollment application have been received. 130 enrollment packets have been received.
    - Reminder of May 4 VermilliRUN and the May 5 Hello Huntersville events.
    - Reminder of the Mayor Anarella campaign kickoff event coming up soon.
    - Joan will send out information on other events upcoming.
    - Approved 4 staff additions last meeting.
    - Working on RTO. Having weekly work sessions with Team CFA to complete for DPI.
- Gregg S.: There are 71 items to address for Kebbler Williams regarding RTO submissions. One of those items entails the need to amendment the charter to reflect our school name change. Not renaming the legal entity (BCCA), just the school to "TeamCFA:Bonnie Cone Classical Academy". William made a motion to authorize Joan to submit an amendment request to reflect a school name as above. Judy seconded the motion which then passed by unanimous vote. Gregg also mentioned a request by Dr. Williams to submit an amendment to reflect the different number of students in particular grades than what is in the charter. State regulations say that an amendment is needed if class sizes change, which we are not doing. Gregg will pursue further.

- Joan will send several documents to the board, mainly policies, for discussion at the next meeting.
- Marty asked what we need to be doing to get more applications. Joan emphasized the need to attend as many community events as possible. Marty mentioned the effectiveness of flyers on mail boxes. William mentioned using 9-digit zip codes for targeted mailings. Gregg will pursue a direct mail campaign. Highland Creek Swim Club may be an opportunity to disseminate information. Chrystal mentioned using the "Next Door" app for getting information to specific neighborhoods. Gregg said we need to capture names when we attend events so contacts can be made.
- New business: None
- Old Business: None
- Public Comment: none
- Brian moved that the board enter executive session to review school personnel matters and construction matters. The motion was seconded by Stephanie and passed unanimously. The board entered executive session at 5:33 PM.
- William made a motion for the board to end executive session which was seconded by Judy and passed unanimously. The board ended executive session at 6:31PM.
- William moved to authorize Marty to respond to correspondence from the Tripp Scott law firm regarding Joan's previous employment contract. Brian seconded the motion which then passed unanimously.
- William made a motion to approve the hiring of the three teacher applicants (Shanel Hairston, Summer Manda and Cyndy Stout) as recommended by Joan. Judy seconded the motion which was then approved by unanimous vote.
- Task Assignments:

1. Brian will research and submit a list of future events where BCCA may disseminate information.
2. Brian will investigate soccer fields in the area where BCCA information may be disseminated.
3. Judy will meet Joan on Saturday at 6:45 AM for the VermilliRUN event.
4. Judy will be at both May information sessions.

Byron made a motion for adjournment which was seconded by Stephanie and passed by unanimous vote.

The meeting adjourned at 6:42 PM.