BONNIE CONE CLASSICAL ACADEMY

MEETING MINUTES

Meeting Date: 4/3/19 **Time:** 5:00 PM
Meeting Purpose: Regularly Scheduled Board Meeting
Meeting Location: 9820 Northcross Center Court, Huntersville

Our Mission: TeamCFA: Bonnie Cone Classical Academy will equip scholars with the tools of learning to think critically, reason effectively and communicate persuasively through the rigors of a classical education.

BOARD MEMBERS PRESENT

- Marty McCarthy (Chair)
- Byron Grimmett
- Judy Russo
- Brian Puckett
- Stephanie Newbrough
- William Mills

OTHERS PRESENT

- Joan Roman (Head of School)
- Gregg Sinders, Team CFA (by phone)
- Linda Conley (Parent)
- Joe Sailers, CSP (Potential board member)
- Chrystal Brown, Ph.D. (Potential board member)
- Arch Lineberger
- Amy Shetler

BOARD MEMBERS ABSENT

- None

- Call to Order Marty M. called the meeting to order at 5:02 PM.
- Reading of Mission: Marty M. read the mission statement.
- Review of agenda – Board approval of agenda: Byron G. moved that the board approve the agenda as presented. The motion was seconded by Judy R. and was approved unanimously.
- There being several guests present, all individuals briefly introduced themselves.
- Approval of Meeting Minutes from 3/20/19: Brian P. moved that the minutes from the 3/20/19 board meeting be approved. Judy R. seconded the motion, which then passed unanimously.
- School Director's Report
    - The Skybrook Easter egg hunt is April 6, 2:00 – 5:00 PM.
    - The BCCA ground breaking ceremony will take place April 10, 10:00 AM.
    - BCCA is registered for the *Hello Huntersville* event on May 5, 2:00 – 6:00 PM Brian P. will attend.
    - The 5K VermilliRun (Vermillion Community) will take place May 4, 8:00 AM – 12:00 PM.
    - Information sessions are scheduled for April 9, 13, and 15 at Northcross Center. Various board members have volunteered to assist with these.
    - An agreement has been established with Mr. Phillip McGinnis for marketing support, largely regarding social medial marketing.
    - Enrollment applications continue to come in.
    - Joan met with Theo Schaffer of Covenant Church Charlotte – possible partner needing rental space on Sundays.
    - Team Turse is a potential partner for before and after care focusing on health and fitness.

    - Two vendors are providing quotes.
    - The 401K plan for employees has been solidified.
- Public Comment
    - Joe Sailers: Offered assistance to Joan regarding purchasing furniture, flooring, and other items "direct from the mill" for significant savings.
    - Amy Shetler asked if Team CFA could assist with developing other charter schools – particularly interested in classical education.
- Old Business
    - Update on the Status of Development: Gregg Sinders – 2nd round comments have from Huntersville and Mecklenburg County have been addressed. Huntersville has authorized moving ahead with erosion control, etc. Demolition has begun. Traffic analysis submitted to DOT.
    - Marketing Efforts and Support:
        - Gregg S. – There is now a contract with North State, and many posts have been placed on Facebook. Phillip McGuinness is a marketing professional from Gastonia who is familiar with charter schools and who is providing additional marketing optimization.
        - Discussions have been held with a company out of Arizona, which will be submitting a proposal soon.
        - Another proposal is being considered from North State regarding print media.
        - Gregg has spoken with other area charter schools with waiting lists, but no response yet.
        - Gregg is communicating with the North Carolina Association for Public Charter Schools about a possible charter school information event.
        - Joan has received 242 applications. 105 enrollment packets have been received.
        - The Highland Creek Easter egg hunt is the same day as Skybrook. Board member assistance is needed to have a presence at both events.
        - Joe Sailers mentioned an upcoming Spring Festival to be carried out by Hopewell High School. Booths (10' x10') are available. This event is scheduled for April 27, 10:00 AM.
        - Gregg S. commended Joan as well as the board for work done on the recent grant application.
        - Another grant opportunity for $20,000 - $70,000 offered by the Jimmy Johnson Foundation may be considered. Brian P. will help look into it as a possibility for BCCA.
    - Additional Board Members
        - Chrystal Brown and Joe Sailers expressed interested in possibly participating on the board.
    - Community Partnerships: Judy R. mentioned that we have a great opportunity, especially if BCCA is awarded grant money, to reach disadvantaged children.
- New Business
    - Review & Approval of Teacher Hires
        - William M. moved that this agenda item be delayed until the end of the board meeting. Brian P. seconded the motion which received unanimous approval.
    - Additional Huntersville Marketing Opportunities: A email from mayor will be forwarded to the board.
- Brian P. mentioned a number of upcoming events and discussion was had about the benefit of attending.
- Task Assignments
    - Joan R. asked board members to email the dates each is available to assist with with information sessions.
- Stephanie N. put forth a motion, which was seconded by Judy R., to go into a closed session to discuss personnel matters. This motion was approved by unanimous vote.
- The board entered closed session at 6:05 PM.
- Personnel matters were discussed in closed session.
- A motion was made by William M. and seconded by Brian P. to end the closed session and return to open session for board action on staff hires. The vote was unanimous to approve this motion.
- The board returned to open session at 6:28 PM.

- A motion was made by William M. and seconded by Brian P. to extend offers of employment contracts to the fourteen candidates listed as recommendations by Joan R. at the salaries listed. William m. called the question. The motion was approved by unanimous vote. Following is a list of the candidates approved for contracts:
    - Angela Browder - EC Lead
    - Myleeka Lawler - Instructional Coach
    - Rachel John - Kindergarten
    - Claire Fortuney - Kindergarten
    - Terri Hyer - First Grade
    - Cathleen Pace - Second Grade
    - Sandra Passmore - Second Grade
    - Kim Holder - Fourth Grade
    - Jennifer Keeler - Fourth Grade
    - Morgan Beldon - Fifth Grade
    - Raeane McCulloh - Sixth Grade
    - Charlena Wynn - Art
    - Cassandra Grosh - Latin
    - Michiko McIntyre - PE

- Adjournment: A motion to adjourn was made by William M. and seconded by Byron G . The motion was approved by unanimous vote. The meeting adjourned at 6:47 PM.