Minutes

Special Board Meeting

Wed December 4th, 2019

4:30pm - 5:30pm EST

Tele-Conference - Call-in

In Attendance

Chrystal Brown, Byron Grimmett, Marty McCarthy, William Mills, Stephanie Newbrough, Brian Puckett, Joan Roman, Judy Russo, Gregg Sinders

I. **Call to Order**
Marty McCarthy called the meeting to order at 5 pm

II. **Reading of the Mission**
Judy Russo read the mission statement

III. **Roll Call**
Roll call was completed.

IV. **Approval of the Agenda**

Decision: Brian Puckett motioned approval of agenda; second by Marty McCarty; passed unanimously

V. **Approval of Minutes - November 19, 2019**

Decision: Byron Grimmett motioned approval of minutes; seconded by Judy Russo; passed unanimously

VI. **Management Report**

a. **Director's Report**
Joan provided director report

1. **Move to new facility logistics**
   Joan Roman and Brian Puckett met with moving company and are seeking quotes.

2. **Custodial Service and Waste Management Contracts**
   Joan Roman has request quote from O'Leary. Brian Puckett will seek additional quotes.

   Joan Roman will bring any contracts for approval to December 17th board meeting.

3. **School calendar changes for January 2020**
   Joan Roman discussed communication with staff and parents. Still working on tutoring and transportation.

b. **Charter One Report**

VII. New Business

see below

a. **Approval of Updated Admissions, Enrollment, and Lottery Policy**

Decision: Judy Russo motioned approval; Byron Grimmett seconded; passed unanimously.

VIII. Comments, Announcements, and Other Business

Joan Roman thanked Board Members for their support of staff Christmas party on December 14th.

There will be a Parent tour on December 10th at 6 pm.

IX. Next Meeting Date

Task: Approve October 15th meeting minutes at next board meeting

a. **December 17, 2019 at 9820 Northcross Center Ct., Huntersville, NC 28078.**

X. Adjournment

Decision: Marty McCarthy moved to adjourn. Brian Puckett seconded the motion. Approval was unanimous. Meeting was adjourned 5:53 PM.