Minutes

Board Meeting

Tue November 19th, 2019

5:00pm - 7:00pm EST

9820 Northcross Center Ct Huntersville, NC 28078 United States

In Attendance

Byron Grimmett, Stephanie Newbrough, Brian Puckett, Joan Roman, Judy Russo, Mitchell Schwab, Gregg Sinders, Michael Way, Glenn Way

I. **Call to Order**
Meeting was called to order at 5:02PM

II. **Reading of the Mission**
Joan read the mission at 5:02PM

III. **Roll Call**
Roll Call was taken at 5:02PM

IV. **Changes to the Agenda**
Added Maintenance agreement, consultant agreement on $50,000 reimbursements, and to authorize Joan to hire a marketing consultant.

V. **Approval of the Agenda**

Decision: Byron made a motion to approve the agenda as amended, seconded by Judy. Agenda was approved at 5:02 PM

VI. **Approval of Minutes - October 15, 2019**
Minutes were deferred to be approved next month.

VII. **Management Report**

a. **Director's Report**
Director's report was given by Joan Roman at 5:08PM

1. **Craig Tucker**
Mr. Tucker discussed his role in assisting BCCA with the NC Access Grant at 5:10PM.

b. **Charter One Report**
Charter One report was given by Mitchell Schwab, Michael Way, and Gregg Sinders at 5:23PM

1. **Marketing Updates**
Marketing Update was given by Gregg Sinders and Mitchell Schwab at 5:25PM

Facebook, mail drops, and open enrollment info sessions were discussed at length with status updates.

2. **Boardable Walkthrough**
Katheryn Probst presented the Boardable Walkthrough at 5:45PM

3. **Open Enrollment Update**
Gregg Sinders gave the Open Enrollment update at 5:47PM

c. **Sterling Financial**
Sterling was not in attendance at the meeting

1. **Monthly Financial Report**
The monthly financial statement was given by Gregg Sinders at 5:57PM.

Furniture for the new building was discussed, whether to buy new furniture or to ship used furniture out to the new building from Utah. Glenn thinks new furniture will work better from a marketing perspective. Joan mentioned that only 6 weeks remain before the building

VIII. New Business

a. **Proposed 2020-21 School Calendar**
Joan presented the proposed school calendar for the 2020-21 School Year at 6:08PM. Stephanie Newbrough mentioned that it would be best for the calendar to mirror the county school's calendars as much as possible.

Decision: Brian Puckett made a motion to approve the calendar. Judy Russo seconded. Approved unanimously at 6:12 PM.

b. **Maintenance Agreement with DOT**

Decision: **Byron Grimmett made a motion to grant Joan Roman authorization to execute an agreement. Brian Puckett seconded. Vote passed unanimously at 6:13 PM.**

c. **50K agreement**

Decision: **Judy Russo made a motion to authorize Joan Roman to enter into an agreement with Lee Teague to secure $50,000 agreement with DOT on a contingency contract. Seconded by Brian Puckett. Approved at 6:16 PM.**

d. **Marketing Contract**

Decision: **Judy Russo made a motion to authorize Joan Roman to enter into a marketing agreement as a Bonnie Cone Outreach representative at $15 per hour to fill the Open Enrollment seats for 2020-21 school year. Seconded by Crystal brown. Unanimously approved at 6:18 PM.**

IX. Comments, Announcements, and Other Business

Joan Roman presented the idea to have a Christmas gettogether for the Staff at BCCA. Glenn Way offered to have Charter One sponsor a Christmas event for the staff.

Joan Roman presented the school mascot results from the students at BCCA. Classes voted and brought it down to Blue Stallions, Wolves, Griffins, and Eagles. Eagles is the frontrunner.

Brian Puckett asked the question about sports and clubs for the students and the time frame associated. Joan Roman explained the pros and cons of the logistics of implementation.

Gregg Sinders shared information about the new gym floor in the building.

X. Next Meeting Date

a. **December 17, 2019 at 5:00PM. Tentative location of 9820 Northcross Center Ct. Huntersville, NC 28078.**
The meeting will be scheduled for the Northcross Center Ct. location.

XI. Adjournment

Decision: **Judy Russo moved to adjourn. Byron Grimmett seconded. Unanimous approval at 6:35 PM.**