BONNIE CONE CLASSICAL ACADEMY

MEETING MINUTES

Meeting Date: 01/02/2019
Meeting Purpose: Regularly Scheduled Board Meeting
Meeting Location: Steele Creek Church Eastfield
Approval: FINAL - Approved
Recorded by: Byron Grimmett

BOARD MEMBERS PRESENT

- Marty McCarthy (Chair)
- Gregg Sinders (by phone)
- Byron Grimmett
- William Mills
- Brian Puckett

OTHERS PRESENT

- Joan Roman (Head of School)

BOARD MEMBERS ABSENT

- Stephanie Newbrough
- Judy Russo

The meeting was called to order at 5:10 PM.

Brian moved that the minutes of the 12/19/18 board meeting be approved. The motion was seconded by William and subsequently passed unanimously.

On December 26, Gregg forwarded a revised term sheet from D. A. Davidson, which is available for review. The BCCA board needs to authorize Marty to execute the term sheet. The amount Greenwich is willing to put forward is adequate for what we need including some cushion to cover the unexpected. The board also should proceed with hiring bond counsel. Gregg is trying to obtain an estimate of charges beforehand from the firm he is working with. He will seek a not-to-exceed agreement. William moved to authorize Marty to sign the term letter from D.A. Davidson subject to the approval of bond counsel. The motion was seconded by Byron and unanimously approved. William moved to retain Mary Nash (MaguireWoods) as bond counsel for an amount not to exceed $30,000. The motion was seconded by Byron and was unanimously approved.

Gregg said we should be able to close on the land by January 18. Funds from Highmark and BCCG may be provided to close on the property, after which they would be reimbursed from the bond money.

Joan reported that post cards have been ordered and should hit mailboxes within the next day or so. We have 18 applications for enrollment so far. A logo table cloth and popups have been ordered. Joan has received 201 resumes for the EC director and instructional coach. Logo attire has also been ordered. Joan has completed a PowerPoint presentation has been completed to use at information sessions. Team CFA has a uniform vendor they have worked with, but they are willing to take bids from other vendors. Brian knows of a vendor and will provide information to Gregg.

The next RTO submittal will include a board approved handbook containing policies.

Joan had a lunch meeting with a school psychologist about contracting for special services.

Byron raised the issue of George Gately's potential service as a BCCA board member. Brian spoke with him and he is still interested. We will make sure he is notified of future meetings and potentially have a vote on adding George to the board.

Interim office space: Joan is still working with Steele Creek Church Eastfield on this.

Joan has had a recent luncheon meeting with the Huntersville mayor, and she has joined the Huntersville Chamber of Commerce.

Several other marketing ideas were offered up including:

- Attending B&I meetings
- Upcoming monster truck event where a lot of children will be in attendance
- Billboards
- Door to door campaigns in specified neighborhoods

Joan reminded the board of upcoming information sessions; details have previously been provided.

Next meeting: Wednesday, January 16, 5:00 PM

Upon no further old or new business being brought up, Byron made a motion to adjourn, which Brian seconded.

The meeting adjourned at 6:04 PM.